



# BY-LAW 7

## CODE OF BEHAVIOUR

### FINES & PENALTIES

Procedures & Regulations  
As of October 2009

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## BY LAW NO. 7 RULES OF TENNIS LEAGUE

### 7.1. OBJECTIVES:

The objective of Tennis League is to provide team inter-club competitions to enable players who have reached the standard of the various divisions an equal opportunity to play against players of similar ability, over a given period of time. Tennis League competitions aim to enhance tennis generally, and to foster friendly rivalry between affiliated Clubs, as a means of promoting tennis participation and improving tennis standards. The Men's and Women's State League is conducted to provide for a higher standard Tennis League competition for elite players.

### 7.3. ADMINISTRATION:

#### 7.3.1 DEFINITIONS AND INTERPRETATIONS

"Affiliated Club" and "Club" means a Club or Association affiliated with the Association.

"Appeals Board" means the body established under By-Law 3 to hear appeals against determinations of either the Tennis League Committee or the Disciplinary Committee.

"Association" means Tennis West.

"Council" means the body of Club Delegates making up the Council of the Association.

"Committee" means the Committee appointed by the Association's Board of Directors for the purpose of conducting Tennis League competitions, i.e. the Tennis League Committee.

"Competition" means a Tennis League Competition.

"Committee Chairperson" means the person appointed by the Board of Directors of the Association to chair and coordinate the functions of the Tennis League Committee.

"Disciplinary Committee" means the committee established under By-Law 3 to determine penalties for breaches of the Tennis Codes & Rules.

"Division" means a "similar standard" section of a Tennis League competition.

"Doubles Only" means competitions that only play doubles sets or rubbers.

"Drawn Match" is a match where rubbers, sets and games are equal; or where a match is cancelled

"Fixtures" are the list of scheduled matches between teams for a division of a Tennis League competition.

"Grading" means the process used by the Committee to allocate nominated Club teams into divisions of similar tennis standard and ability.

"Home Team" means the Club on whose courts the match is to be played. The home team is mentioned first in the official list of match fixtures for a Tennis League competition. The home team is responsible for the provision of courts, balls, scorecard and Match Supervisor.

"Incomplete Match" is a match interrupted (e.g. by weather conditions) and points are allocated in accordance with rule 7.4.12 f
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- "International Tennis Number" (ITN) is a player's rating which provides a common language for all tennis players. It defines a standard of play and is used to compare skills and competition results in WA, Australia and overseas.
- "Junior" means a player of the specified age or under at the scheduled date at the completion of a Tennis League competition i.e. final.
- "League Coordinator" means the Association's Staff member who is responsible for the administration of Tennis League Competitions under the Committee's direction.
- "Match" includes all points, games, sets and rubbers played between two Club teams on a scheduled fixture date of a Tennis League competition.
- "Match Tie-Break (MTBG)" means a Tie-Break game where the winner is the first to 10 points with a difference of at least 2 points.
- "Midweek League" means Tennis League Competitions organised by the Committee for a day or days during the week.
- "Night League" means Tennis League Competitions organised for night times, using lights.
- "Open" means a tennis league competition that has no restrictions to a player's age, except where otherwise specified – e.g. Number of juniors that may play in a team
- "Player" means a person representing a Club and who qualifies for the various Tennis League competitions as a junior or senior. (Rule 7.4.8 (c).)
- "Points" means a scoring system applied for teams winning matches, rubbers or sets. The total points gained during a season shall determine a team's relative position on the Points Table. "Bonus Points" means those points awarded for winning rubbers or sets. "Win Points" means the number of points allocated to a winning team of a match.
- "Rating" means a player's ITN. A player shall have both a singles and doubles ITN. When playing singles/doubles events the singles rating shall apply. When playing doubles only events the doubles rating shall apply.
- "Rating Playing Order" means a team's playing order based on player's ITN ratings.
- "Registered" means the player is registered to play in a Club's team or teams. The player shall be a member of an affiliated tennis club and shall have a current Tennis West player registration number and ITN.
- "Rubber" includes all points, games and sets played between two players (singles) or pairs of players (doubles) during a match.
- "Rules" mean the Rules adopted by the Council of the Association for administration and playing of Tennis League competitions
- "Season" (or series) means the period of any year during which Tennis League competitions are conducted.
- "Senior" means a player of the specified age or over at the scheduled date for the commencement of a Tennis League competition.
- "State League" is the name given to the top division of the Men's and Women's Open Saturday Tennis League Competition.
- "Substitute" is a Club player who may play during the season for 1 (one) or more teams when insufficient "team members" are available to play. (Rule 7.3.6 (c).) They are not listed on the original team nomination form.

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- “Team” means a combination of minimum of four players, representing a Club in any one match of a Tennis League competition.
- “Team Member” is a registered Club player nominated on the original team entry form. A player may only be a “Team Member” of one team for a competition.
- “Tennis League” competitions may be male, female or mixed gender as determined by the Committee or directed by the Council. They may have age restrictions and be organised on different days or nights and be over different periods. They may have different conditions of play.
- “Tennis League Co-ordinator” means a Club’s official who shall be the Club’s primary communication link with the League Coordinator at Tennis West. (Rule 7.3.3 (f).)
- “Tie-Break” means the system of scoring a set in accordance with the Rules of Tennis  
There are two types of tie-breaks: The 12 point tie-break in which the winner is the first to seven points with a difference of at least 2 points, and the Match tie break in which the winner is the first to 10 points with a difference of at least 2 points
- “Unregistered Player” means a player who has not previously been registered as a player for the Club (i.e. “Team Member” or “Substitute”) for the current season or series. The player shall be a member of the affiliated tennis club, before they play. (Rule 7.3.6.).
- “Weekend Tennis League” means Tennis League Competitions organised by the Committee for Saturdays and Sundays.

### 7.3.2 DATES:

- (a) Matches, unless otherwise approved and advised by the Committee, shall be played on such dates and on such courts as the Committee specifies in Tennis League competition fixture lists.
- (b) Saturday, Sunday, Midweek and Night Tennis League competitions shall be regarded as separate and independent competitions.
- (c) The Committee shall determine the dates for each Tennis League competition season and advise Council of those dates at least four (4) months prior to the proposed commencement date for that season.

### 7.3.3 TEAMS: NOMINATIONS

- (a) The Committee shall only accept entries from affiliated Clubs or Associations.
- (b) Each Club entering a team or teams in Tennis League competitions shall on or before a date to be fixed by the Committee submit the details of the players to represent the Club. The details shall be in writing, on the appropriate team nomination form. These forms list a Club’s “Team Members” for their various teams. The form shall be addressed to the League Coordinator and shall be received by the due date, as set by the Committee. All Player’s ITN ratings and registration numbers shall be shown on the form. Other specified information

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required from time to time by the Committee shall be included on the nomination form, additional forms, or on attached pages. (Refer Rule 7.3.5 (b) for payment of team nomination fees.)

- (c) The names of the players on each nomination form shall be ranked by the Club in their order of playing ability based on their ITN. If more than one player has the same ITN rating, they are to be listed in order of ranked ability at the time of team nomination. Only players capable of meeting the requirements of Rule 7.3.3 (e) should be listed on the nomination form. Teams will be graded on "Team Members" (i.e.: on players who are to be regular team players). Substitutes (or reserves) shall not be listed on the team nomination form, but shall be registered with Tennis West by completing the "new player registration section" on the match scorecard.
- (d) The player's name, Registration number and ITN rating must be included on all correspondence and forms.
- (e) Clubs shall be responsible for the accuracy of all information provided to the Committee. Clubs shall only nominate players as "Team Members" who are certain to play the number of matches specified for finals eligibility for that competition (i.e. do not nominate "high ranked" players unlikely to play the minimum number of matches in order to maintain a team's grading in a high division). Breaches of this rule will be investigated by the Committee and a fine may be imposed for breaches of this condition.
- (f) Annually Clubs shall appoint Tennis League Co-ordinators for State, Open, Senior, Midweek, Night and Junior competitions. Clubs shall provide to the League Coordinator, by the 31<sup>st</sup> July each year, the details of their various Tennis League Co-ordinators. The Co-ordinators shall be the Club's primary communication link with the League Coordinator and all Tennis League correspondence shall be between Club Co-ordinators and the League Coordinator.
- (g) A Club withdrawing a team from a Tennis League competition after grading into divisions has been completed shall, unless excused by the Committee, forfeit the nomination fee and be fined an extra amount equal to twice the nomination fee.
- (h) State League teams may have marketable team names, subject to prior approval of the Committee.

Note: Refer to Tennis West Tennis Attire re Advertising

State League teams may advertise on the back of team shirts.

This advertising shall be no larger than 15 x 20 cm.

If there is a Corporate sponsor for the State League the Committee may direct Clubs to display that sponsor's logo on their team's uniform.

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- (i) Teams competing in Tennis League competitions shall comprise of a minimum of four (4) players for each match, or as determined by the Committee.

All Adult competitions may use four (4) or five (5) players for any match. Senior Men's O/50 competition may have up to 6 players in a team for any match.

- (j) Clubs nominating teams for Men's and Women's State League, Men's Saturday Open Division 1, and Women's Saturday Open Division 1 shall submit team nomination forms two (2) weeks prior to the closing date for other team nominations.

- (k) Clubs shall only submit team nomination forms for teams if at the time of nominating the team they are confident that there will be sufficient "Team Members" and / or "Substitutes" of the required standard for each match of the season. Refer Rule 7.4.7 (f) if a player (s) is absent on the day of a match.

- (l) Clubs entering a team (s) in the summer series shall ensure the Club Co-ordinator (s) or proxy) attends the pre-season Tennis League Co-ordinator's meetings. Clubs complying shall receive a 10% discount off their total team's nomination fees for that season which are covered by the relevant meeting. To receive the discount for all teams at least one Club Representative must attend each Co-ordinator's meetings. For example if the Club is represented at the weekend meeting it shall only receive the discount for weekend junior and senior teams, including State League.

#### 7.3.4 TEAMS: NUMBERS

- (a) The number of teams a Club may enter in Tennis League competitions is limited as follows: one (1) team from any one Club in the Men's and Women's Open State League, Men's and Women's Open Saturday Division One (1) and Junior State League: A maximum of two teams from any one Club in any other division of other competitions, unless the Committee determines otherwise.

- (b) **Composition of the State League**  
The State League for men and women shall each comprise a minimum number of six (6) teams or maximum number of eight (8) teams from different Clubs. The Committee may increase and decrease the number of teams according to the availability of players with the required standard of tennis.

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### 7.3.5 TEAMS: FEES

- (a) A team nomination fee will be payable to Tennis West for each team. The Committee shall set the fee, which shall be approved by Council as part of the Association's annual budget.
- (b) Tennis West shall send a GST invoice to Clubs for all their nominated teams within 10 days of completion of team grading. Clubs shall pay all team nomination fees 3 days prior to the first scheduled match of a competition season. Refer Rule 7.3.3 (m) for discount.
- (c) Teams shall forfeit any matches played whilst their team nomination fee is outstanding.
- (d) The Committee shall withdraw a Club's teams from all Tennis League competitions if the Club has not paid the appropriate Club affiliation fee to the Association by the due date.

### 7.3.6 TEAMS: GRADING AND CHANGES

- (a) The Committee is responsible for grading all Divisions of Open, Midweek, Senior, 23 and Under, Junior and Night teams. The Committee has the power to accept or decline any Team or Team Member nominated and / or allot the Team or any Team Member to a higher or lower division. The Committee may at its discretion update the rating of any player at any time prior to or during the season. In exceptional circumstances the Committee may at its discretion alter the grading of any team after season commences, and shall adjust fixtures accordingly.

Each Division shall consist of six (6) or eight (8) teams or such other number as the Council shall determine, and play two or three rounds of home and away qualifying matches concluding in a "final four". In exceptional circumstances the Committee may at its discretion be required to form four (4) team divisions or use a mix of 4, 6, and 8 team divisions.

The Committee may determine that a division/s will play other than two rounds of home and away qualifying matches, or determine that a division/s will not conclude in a "final four".

- (b) Substitute players may be used to replace a team member, without prior approval from the League Coordinator provided that the rating of the substitute player is no higher than the player they are replacing. When a Substitute player is required for singles/doubles competitions that player shall play in order according to their singles ITN. In doubles only competitions the doubles ITN shall apply.

For Division 1 competitions a player with a higher ITN rating may play as a Substitute, without prior approval from the League Coordinator. For example a player with a higher ITN than the nominated team's number 1 player may play at number 1 as a Substitute, even above the nominated number 1 player. For



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clubs with a State League team and a Division 1 team this rule applies to State League not Division 1.

- (c) Substitutes shall be "Registered" the first time they play for a team by completing the relevant section on the scorecard. The Player's Name, Registration No (unless new player), Address, DOB, Phone and ITN (provisional if new player) are required.

The scorecard shall be faxed to Tennis West following the online entry of scores. Two registration numbers (512263 or 512264) have been created for the purpose of entering substitute's scores on line. If the same substitute plays for another division in the same competition the details must again be recorded the first time the substitute plays for the other team and the scorecard faxed to Tennis West following the online entry of scores.

- (d) A previously registered or previously unregistered player will not be approved as a Team Member or Substitute for a team if the team with such a player would be significantly strengthened i.e., it would have resulted in a higher grading when the team was nominated.

If there is doubt as to whether or not substitute players would strengthen the team, the Club Co-ordinator shall request a check of eligibility of those substitute players prior to the player (s) playing a match. The written request should be submitted to the League Coordinator no later than two (2) days before the substitute is due to play their first match.

The Committee has the right to withdraw approval of a Team Member or Substitute at any time.

- (e) If a Substitute plays in an emergency situation without prior approval of the League Coordinator, and that player could be seen as strengthening the team, then retrospective approval must be obtained from the League Coordinator within 2 days of the match having been played. The recommended way to seek approval is by making suitable notes on the match scorecard.

If retrospective approval is not granted the player's rubbers shall be forfeited.

- (f) State League clubs may be requested to lodge their team/squad lists at Tennis West by 10:00 am the day before the fixture for promotional purposes.

#### 7.3.7 PLAYERS: QUALIFICATIONS

- (a) No player shall represent any Club in Tennis League matches unless, at the time of playing, they are a Financial Member, Playing Member or Life Member of such Club.

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- (b) A player shall be a "Team Member" of only one team in a division of a competition. If a Club has more than one team in the same division of a competition both teams shall be considered as teams of equal strength, i.e. one team is not a "lower" team. If a Club has more than one team in the same division of a competition a player shall only play as a substitute for one team. They may only substitute for both teams with the prior approval from the Committee.
- (c) No player shall be nominated or play for more than one Club in the same competition except under Rule 7.3.8 Transfers and Permits.
- (d) Saturday, Sunday, 23 and Under, Junior, Midweek, Senior and Night Tennis League competitions are independent. Players may play in more than one Tennis League competition in the same season. Juniors may play in both Junior and non-age restricted Tennis League competitions provided they meet any conditions as specified by the Tennis League Committee for Open competitions.
- (e) A player may play "up" (as a "Substitute") in a higher team on any number of occasions during the season provided that they replace a player of the same or higher rating - Rule 7.3.6 (c). A player shall not play "down" in a lower team on any occasion unless prior approval has been obtained from the League Coordinator.
- (f) Finals Eligibility: To be eligible to play in a semi-final, final or play-off in any season a player must have played in the number of matches specified below.
- 10-week Summer competition (Juniors):  
At least four (4) qualifying matches in their nominated division or a lower division of that competition.
- 14-week Summer competition (all exc. Juniors)  
At least five (5) qualifying matches in their nominated division or a lower division of that competition.
- 10-week Winter competition (all Leagues)  
At least three (3) qualifying matches in their nominated division or a lower division of that competition.

#### Divisions with Byes Summer & Winter

Eligibility shall be one less qualifying match.

For participation in incomplete or washed out matches to be counted towards eligibility, a player's name must be recorded on the scorecard for that match.

For participation in forfeited matches to be counted towards eligibility the player's names, in the team who did not forfeit, must be recorded on the scorecard for that match.

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For a player from a “lower” team to be eligible for a “higher” team their ITN rating must not be greater than the ITN of the No 4 player on the original team nomination form.

If approval is granted for a nominated team member to become a team member of a lower team during the course of a season, any games the person played in the higher division shall count for finals eligibility for the lower team.

The Tennis League Chairman shall have the discretion to allow an unqualified substitute to play in a final providing:

- The team has qualified 5 players, or in the case of mixed doubles competitions, the team must have qualified 3 men and 3 women players for finals.
- The Club provides a statement signed by the President and the League Coordinator setting out legitimate reasons why 2 qualified players are unable to play in the finals and confirming that the substitute would not strengthen the team. Reasons other than injury or illness will only be considered in exceptional unpreventable circumstances or on compassionate grounds.
- The ITN of the substitute is equal to or lower than the ITN of the 4<sup>th</sup> listed player in the team

(g) Players in “Seniors” Tennis League Competition shall be the required age at the scheduled date at the commencement of a season. Seniors competitions shall be for players 35 years and over, 50 years (men) and over and 55 years (women) and over. The number of players to be included in teams for the 50 & Over competition may be 4, 5 or 6.

(h) Juniors playing in any matches of a Tennis League competition shall be the specified age or under at the scheduled date at the completion of a season (i.e. scheduled date of final).

Standard Junior competitions shall be 10 & Under, 12 & Under, 14 & Under, 16 & Under and 18 & Under.

Green balls shall be used for 10 & Under competitions.

(i) To be eligible to play in Midweek Competitions:

- Midweek Open Division - Players must be 19 years or over prior to commencement of the competition.
- Night League Competition - Players must be 16 years or over prior to commencement of the competition.
- Midweek Grasscourt 45 Division - Players must be 45 years or over prior to commencement of the competition.
- Midweek Grasscourt 55 Division - Players must be 55 years or over prior to commencement of the competition

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Note: In an emergency an Open Division Team Member may play as a substitute player in a Grasscourt 45 or 55 Division provided they meet the age criteria and ITN rating criteria.

Note: If a normal Saturday fixtured match is rescheduled to another day, e.g. State League, a player can play for two teams in the same weekend if eligible.

#### 7.3.8 PLAYERS: TRANSFERS and PERMITS

- (a) A Club seeking to obtain the services of a player by 'transfer' or 'permit to play' shall first request permission from that player's current Club before making contact with the player. A player considering a move to another Club shall first request permission from his / her current Club before making contact with another Club. A Club when requested shall grant permission for a player to be approached, or for the player to approach another Club. When a Club requests to approach a player, or a player requests to approach another Club in the week prior to a semi-final or final match, permission may be deferred up to two weeks post final
- (b) Any person who has played in a Tennis League competition in WA and desires a 'transfer' or 'permit to play' for another Club shall complete an approved Transfer / Permit Application form. The player requesting the transfer (or permit), the Secretary or Captain of the Club the player is leaving, and the Club the player is joining, shall all sign the form. The application shall be forwarded to the League Coordinator.
- (c) Clubs may issue a Permit to Play for periods of twelve (12) months maximum to players not wishing a permanent transfer, to provide an opportunity for such players to play in any grade or division of tennis. That player reverts back to the original Club after the Permit to Play expires, without the need of another Transfer / Permit application form.

A person requesting to play for another Club only in the Winter Tennis League competition shall apply for a Permit to Play under this clause for the period of that competition.

- (d) A Club may object to the approval of a Transfer/Permit application because of:
  - The applicant being unfinancial.
  - The transfer or permit having the potential to be detrimental to the Tennis League.
  - The player's contract not having been completed.
- (e) Players have the right of appeal to the Committee should their Club deny them the right of Transfer or Permit to Play with another Club. (Refer to Rules 7.3.9 and 7.3.10).

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- (f) The Committee shall consider and make a determination for any player transfer or permit under dispute between Clubs as per Rule 7.3.8 (d). The Committee shall inform the player and Clubs involved of its determination within fourteen (14) days of receipt of the application.
  - (g) The Committee shall not approve Transfer Applications and Player Permits for any season after:
    - Round 6 for divisions playing 10 home and away matches.
    - Round 9 for divisions playing 14 home and away matches.
  - (h) Clubs are responsible for monitoring and reporting to the League Coordinator cases where a player not transferred or granted a permit to play, is known to be playing for another Club in any Tennis League competition.
  - (i) A team playing a player in any match who has not been transferred or granted a permit to play shall be penalised according to the Schedule of Fines and Penalties as determined by the Tennis League Committee.
  - (j) A player does not require a transfer or permit provided he or she has not played in a Tennis West Tennis League Competition or Sanctioned Tournament for more than two years. In addition they shall have no outstanding financial obligations to any affiliated Tennis West Club or Tennis West, and shall not have any outstanding suspensions, demerit points or fines from when they previously played in a Tennis League Competition or Sanctioned Tournament.
  - (k) The League Coordinator shall maintain a separate register of State League Players. In the case of a player transfer dispute between Clubs, and/or players, the Committee shall hear the dispute and make a ruling as per Rule 7.3.8 (f).

#### 7.3.9 PENALTIES AND APPEALS

- (a) The Committee shall have the power to impose penalties for failure to comply with administrative procedures, "match fixing", or any breach of the rules contained in this By-Law, other than breaches dealt with under the Tennis Australia and Member Association Events Disciplinary Policy. The Tennis League Committee shall determine and amend from time to time, a Schedule of fines and Penalties. The League Coordinator shall impose fines, penalties or fine cautions as per the Schedule of Fines and Penalties. Penalties may be either / or a combination of:
  - Awarding sets, rubbers, the match or part of the match to the opposing team or teams.
  - Declaring any match a draw.
  - Ordering any match to be replayed.
  - Imposing fines or 'fine cautions' on any club
  - Forfeiture of Win Points and / or Bonus Points.

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Note: In special circumstances the League Coordinator has the discretion to impose only a fine caution. The Schedule of Fines and Penalties shall clearly indicate when and under what conditions a "fine caution" may be applied, in lieu of a fine. Penalties shall always be applied in full – A penalty is where points, matches, rubbers or sets are forfeited.

- (b) Clubs shall pay the amount of any fine imposed under this rule to the Association within thirty (30) days from the date of fine invoice, unless the team is eligible to play in a finals match – Refer Rule 7.3.9 (c). Clubs may lodge a written appeal to the Committee re the imposition of a fine. The appeal shall be lodged with the League Coordinator within ten (10) days of the date of the fine invoice, or it shall not be heard by the Committee. If payment is not received by the due date additional fines or penalties may be levied by the Committee.
- (c) Fines not subject to appeal must be paid no later than 3 days prior to the date of semi-final or final matches. Failure to do so may result in disqualification from participating in any finals match. Clubs with any outstanding fines, not subject to appeal, will not be permitted to enter any teams in the next Tennis League season.
- (d) If any Club penalised under Rule 7.3.9 (a) appeals to the "Appeals Board" against a decision of the Committee, such Club shall not be debarred from continuing to take part in Tennis League matches, pending the hearing of such appeal. In the event of the appeal not being upheld, the decision of the Committee as from the date of invoice (or letter) to the disqualified Club shall be enforced.
- (e) Clubs shall pay any fine when lodging an appeal otherwise it will not be heard. If the appeal is upheld the fine or part thereof will be refunded.

#### 7.3.10 PROTESTS AND APPEALS

- (a) All protests shall be lodged to the Committee, and in writing to the League Coordinator, within three days from the day upon which the alleged breach of rule (s) was committed. The protesting Club shall concurrently advise, in writing, the opposing Club of the protest. Non-compliance will result in the protest not being considered. Lodgement of a protest verbally will not be considered by the Committee, although early advice of the protest by phone to both Tennis West and the opposing Club can assist the appeal process.
- (b) The Committee shall advise the Club concerned of any decision made by it under the rules affecting that Club, or any of its players or teams. Such notice to be given forthwith after such decision has been made.
- (c) Any Club which is dissatisfied with any decision or determination made by the Committee pursuant to its powers under By Law 7, regulations 7.3.9 or 7.3.10 may appeal against such decision or determination to the Appeals Board which should hear and determine the appeal. Written notice of such appeal shall be

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lodged with the Chief Executive Officer of the Association within five (5) days from the date the Committee notifies the Club of the decision.

#### 7.3.11 TROPHIES

The winning Club in each Division of a Tennis League competition may be awarded a trophy or shield provided by the Association. From time to time some Tennis League Competitions or Divisions may play for a donated perpetual trophy or other award. In these cases the Committee may determine not to award a trophy or shield provided by the Association.

#### 7.4. PLAYING OF COMPETITIONS

##### 7.4.1 COURTS AND VENUES

(a) All matches shall be played on courts approved by the Committee. Clubs when entering the competition shall specify the court surface for each team. Clubs may nominate teams to play on courts at alternative venues away from their Club site.

(b) Number of Courts:

##### Singles / Doubles Competitions including juniors

- For all home and away and finals matches home team Clubs where possible should provide four courts for four player teams playing singles and doubles, otherwise a minimum of two courts shall be provided.
- When only two nominated surface courts are available an additional two courts of another approved surface may be offered by the Home Club for the other singles play, subject to the mutual agreement between the opposing team Captains in consultation with the Referee or Match Supervisor.
- If rain, bad light or other event makes allocated courts unavailable, teams by mutual consent may agree to complete rubbers on alternate courts of any surface. However if mutual consent cannot be agreed the unfinished rubbers shall be abandoned.
- By mutual agreement between the opposing team Captains in consultation with the Referee or Match Supervisor, teams may play doubles matches first if this will allow better utilisation of courts by all teams playing at a venue on any one day.

##### Doubles Competitions

- Clubs shall provide two (2) courts for four player teams playing doubles only.

##### State League

For 4 player teams, 2 courts shall be provided for home and away and all finals

(c) Singles sticks shall be provided for all State League rubbers.

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- (d) Clubs shall be responsible for providing courts and facilities that are suitable for Tennis League play. The Club's appointed Grounds Official, or Match Supervisor, shall adjudicate on the fitness of courts for play.

Summer Tennis League competitions are played on grass, clay, synthetic grass or hard court surfaces. Winter Tennis League competitions are played on synthetic grass, clay or hard court surfaces.

- (e) Courts Fit for Play:  
Weekend: The Home Club's Match Supervisor shall determine if a match is to be cancelled because weather, or other conditions, has rendered the courts unsafe or unfit for the playing of tennis. Refer Rule 7.4.12 for procedures to follow.

Midweek: In the event of wet weather, and if the opposing Captains cannot agree on fitness of courts for play, the Captain of the home team, in conjunction with a club official, if available, shall adjudicate. At a neutral club, an official from the venue / club shall solely adjudicate. If no club official is available the Captain of the designated home team shall adjudicate.

- (f) Semi-finals and finals matches shall be played at the courts of the club finishing higher on the Points Table, and they shall be the Home Team. When the club finishing highest is unable to provide courts of their nominated surface the match shall be played at the opposition club's courts, and they shall become the Home Team. The League Coordinator must be advised of any changes at least 2 days prior to the match.

In the absence of either of the above, and should a more suitable venue be mutually agreed upon between the opposing clubs, the highest finishing club on the Points Table shall be the Home Team.

The cost of the court hire and lights for Semi-Finals and Finals of Night League shall be shared by both teams.

A home team shall play semi-finals and finals on its nominated surface unless an agreement is reached with the "away" team re an alternate surface. Notice shall be given to the away team no later than 2 days prior the match.

- (g) A team's nominated court surface and venue should remain the same for the entire season (including finals). Only one surface can be nominated per team at the commencement of the season. Exceptions are:
- A permanent change to another venue and/or surface on approval of the Committee. The League Coordinator shall give 7 days written notice to all other teams in that division. The Club making the change must also advise the teams they are due to play within a period of 14 days from the change date. In a temporary situation the playing



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- surface is not required to be the same as the originally nominated playing surface
- Temporary situations providing the Club notifies the opposing team no later than two days prior to scheduled match. The League Coordinator shall be notified for information only.
  - Situations already described under Rule 7.4.1 (f).
  - Other situations, which are resolved by mutual agreement between Clubs or teams.
- The Committee shall determine the venue and surface if mutual agreement cannot be reached.

#### 7.4.2 TIMES OF PLAY

- (a) Time for commencement of play:  
Juniors: Summer 8.30am: Winter 9.00am  
Weekend afternoon competitions: 1.00pm  
Midweek: 9.30am  
Night: 7.30pm

Time for conclusion of play:  
Juniors: 12.30pm. Refer 7.4.2 (d).  
Junior State League: After 12.30pm, pending court availability  
Weekend afternoon competitions : Sunset. Refer Rule 7.4.2 (e).  
Midweek: 2.30pm  
Night: 11.30pm

For Junior semi-finals and finals if a team winner has not been determined by 12.30pm play shall continue until there is a winner, provided courts are not required for Sunday afternoon matches.

- (b) Matches may commence earlier or later when mutually agreed between the opposing team Captains. The Referee or Match Supervisor must be notified.
- (c) Play is to be continuous until each rubber is concluded. A maximum of 15 minutes rest between the singles and doubles rubbers may be taken.
- (d) The time for completion of play shall be strictly observed.
- (e) Sunset times are as listed in the Player Handbook, and shall be adhered to unless Team Captains mutually agree to continue play. All games or tie-break games that have commenced shall be completed before ceasing play. Where an official referee is appointed for a match, the referee shall have the discretion to continue play after advertised sunset time if, in his/her opinion, a result is possible.

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(f) The time for ceasing play for Midweek and Night matches shall be as per 7.4.2.  
(a).

(g) A match shall not be played on a date other than the fixtured date without the prior consent of the League Coordinator.

#### 7.4.3 LAWS OF THE GAME

All matches shall be played under the Rules of Tennis as approved by the International Tennis Federation (ITF). Any interpretation thereof shall devolve to the Committee.

Note: Official 'Rules of Tennis' handbooks are available from Tennis West.

#### 7.4.4 PLAYERS ATTIRE

Players shall wear clothing and footwear in accordance with By-Law 3 (which incorporates Tennis Australia Dress & Equipment Regulations). Failure to comply with this rule may result in forfeiture of the player from the rubbers he or she was due to play in, or played in.

Tracksuits shall not be worn during the course of a summer season match except by the agreement of both Captains. Tracksuits may be worn for Winter and Night League competition.

#### 7.4.5 BALLS

(a) New balls are to be used in all matches, and shall be of a type and brand approved by Tennis Australia for specific court surfaces.

(b) A minimum of three (3) new balls per singles match shall be provided for State League matches.

A minimum of eight (8) new balls shall be provided for Saturday and Sunday Open singles/doubles competitions.

(c) Clubs providing new balls for finals matches may make a charge not exceeding that approved by the Committee from time to time, for the purpose of recouping the cost of the balls provided.

(d) Tennis West shall provide new balls for State League finals.

#### 7.4.6 WARM-UP PERIOD

A maximum of five (5) minutes before commencement of play and each rubber New balls (or balls for that rubber) shall be made available by the Home Club at the commencement of the warm-up period.

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#### 7.4.7 PLAY FORMAT

- (a) The method of play for various competitions shall be as described in the following clauses. However, where 'special grades' are formed from time to time the method of play shall be as determined by the Committee.
- (b) Each division shall play two rounds of home and away qualifying matches concluding in a final four. When the numbers of entries are such that they do not permit the formation of divisions containing six or eight teams in the division, the number of rounds, and the method of establishing an outright winner, shall be at the discretion of the Committee.
- (c) Teams, other than State League, shall play in ITN Rating Order, State League shall play in ITN Points Rating Order.
- (d) Team Listing and Scorecards:
  - Singles playing order and Doubles pairings lists shall be exchanged prior to entry onto the scorecard. That is, team Captains should write their team's singles playing order, and doubles pairings, on separate lists, and then Team Captains to exchange those lists prior to entering the names on the official match scorecard.
  - Singles / Doubles Divisions: The Captains of each team shall list on the scorecard the players for singles rubbers in player rating order no later than 10 minutes prior to the commencement of play. The doubles pairs may also be listed at this time; otherwise the doubles pairs shall be exchanged and then listed no later than 5 minutes after the completion of the final singles rubber.
  - Doubles Only Divisions: the Captains of each team shall list on the scorecard the player "doubles rating" order no later than 10 minutes prior to the commencement of play.
  - Once listed on the scorecard no change shall be made to singles playing order or doubles pairs unless by agreement between the Referee or Match Supervisor and the Team Captains.
- (e) Teams shall have the number of players ready to commence in relation to the number of courts being provided. (Rule 7.4.1 (b).) Teams shall assume the maximum number of courts will be available, unless otherwise advised.

Teams with one or more players absent at the time of commencement of play shall forfeit the first set of the relevant rubber 6-0. Players in teams playing 'one set first to 9 games' rubbers shall forfeit the first 4 games.

If at the expiration of twenty (20) minutes the player/s is still unavailable the second set shall be forfeited 6-0. Players in teams playing 'one set first to 9 games' rubbers shall forfeit the remaining 5 games, and therefore the rubber.

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If only 2 courts are available, and one or both of the "first" players have been required to forfeit both sets at the expiration of twenty (20) minutes, the next players must be ready to play at that time, or they shall be forfeited as per the above time-frame.

Players forfeited from sets or rubbers may still take part in later sets or rubbers.

- (f) In qualifying rounds a player/s who is present at the venue, and after being listed on the score card to play becomes unavailable for the entire day's play through injury, or other unforeseen circumstance, shall forfeit the singles and doubles rubbers. This shall not force a team to forfeit the match, and the players present shall complete the remaining rubbers of the match. The Captain of that team shall endorse on the scorecard the player's name(s) and the reason for the forfeit. Refer Rule 7.4.13.

**Absent Player:** If a player is not present prior to the commencement of play but is 'late' and fully intending to participate as the rules allow, the player's name/s may be entered on the scorecard, in ITN rating order, prior to the commencement of the match. For the first rubber (or sets) the player shall be noted as 'absent' and shall forfeit the rubber (or sets). If the player does not turn up, as intended, the Forfeit Registration Number (517109) shall be used when entering results online for that player and the team will be considered to have played out of order (the appropriate penalty shall apply).

- (g) Provided both team Captains and the Match Supervisor agree, doubles rubbers may be played before the singles (this can allow for better utilisation of available courts).
- (h) A player playing lower than the correct playing order will be forfeited all sets and games in that rubber.
- (i) **Order of play:** The order of play in the singles may be varied by agreement between the Referee or Match Supervisor and the opposing Captains, but in the event of a disagreement play shall be in the order listed below:

**State League:**

- Four rubbers of singles between opposing players 2 & 4 followed by opposing players 1 & 3.

Two rubbers of doubles with the team's No.1 players being opposed, whatever the combination of pairs. A fifth player may be used in the doubles.

**Open, 23 and Under & Juniors:**

- Four rubbers of singles between opposing players 1 & 3, followed by opposing players 2 & 4.

Two rubbers of doubles with the team's No. 1 players being opposed, whatever the combination of the pairs.

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Weekend Seniors, Midweek & Grasscourt 45:

- Six doubles rubbers.

Round 1: 1 & 2 v 1 & 2 : 3 & 4 v 3 & 4

Round 2: 1 & 3 v 1 & 3 : 2 & 4 v 2 & 4

Round 3: 1 & 4 v 1 & 4 : 2 & 3 v 2 & 3

5<sup>th</sup> Player Rule in Weekend Open Singles and Doubles, Midweek Open, Senior Open and Over 35 , and Grasscourt 45 & 55 Competitions:

It is optional for Teams to use either 4 or 5 players.

Conditions under which players may play are:

- Teams can comprise up to a maximum of 5 players.
- The 5<sup>th</sup> player is an interchange player, and has equal status as the other 4 players, and should not be viewed as a 'reserve' or 'substitute.'
- The ITN rating order of a five person team must be listed on the scorecard prior to the commencement of the match. The 4 singles players are to be advised at this time. When a player sits out the next ranked player moves up or down so the ITN rating is maintained. Players on the same ITN rating may rotate within their ITN rating order for different rubbers or rounds.
- Any 4 of the 5 players may play doubles – the player who did not play the singles does not need to play doubles. Notification of the 4 players to play doubles must be notified no later than 5 minutes after the completion of the last singles rubber.
- To maintain the integrity of the composition of the doubles pairings, in a doubles only competition, a player shall only play a maximum of one rubber with any other team member. The only condition for determining the doubles pairing, in a single/doubles competition, is that the player from both teams with the highest team playing number shall be opposed (play against each other).
- A player must play in at least one rubber in a match to count as a qualifying match for finals.

The Senior Over 50 competition is allowed to have up to 6 players under this rule.

*5<sup>th</sup> Player Rule in State Division competitions:*

- *The names, ITN Ranking and team playing number of all 5 players shall be listed, advised to other team and entered on scorecards as per 7.4.7 d.*
- *The 4 singles players are to be advised at the same time.*
- *Any 4 of the 5 players may play doubles – the player who did not play singles does not need to play doubles.*

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- *Notification of the 4 players to play doubles must be notified no later than 5 minutes after the completion of the last singles rubber.*
  - *The only condition for determining the doubles pairing is that the player from both teams with the highest team playing number shall be opposed (play against each other).*

Grasscourt 55, & Men's & Women's Night:

- Eight sets  
Round 1: 1 & 2 v 1 & 2 : 3 & 4 v 3 & 4  
Round 2: 1 & 3 v 1 & 3 : 2 & 4 v 2 & 4  
Round 3: 1 & 4 v 1 & 4 : 2 & 3 v 2 & 3

Mixed Night:

- Four doubles rubbers  
Round 1: M1&W1 v M1&W1 : M2&W2 v M2 & W2  
Round 2: M1&W2 v M1&W2: M2&W1 v M2&W1

(j)

Format of Play:

- State League, Open, 23 and Under and Junior State League (Summer)  
4 singles and 2 doubles – 6 rubbers  
Singles - a rubber shall be the best of three (3) 12-point tie-break sets.  
Doubles - a rubber shall be two (2) 12-point tie-break sets. If one set all, a MTBG shall determine the winner of the rubber.
- Weekend Seniors, Midweek Open & Grasscourt 45:  
6 doubles rubbers  
Doubles – a rubber shall be two 12-point tie-break sets.
- Midweek Grasscourt 55, Men's & Women's Night:  
8 doubles sets  
Sets shall be 12-point tie-break sets.
- Mixed Night:  
4 doubles rubbers  
Doubles – a rubber shall be two 12-point tie break sets.
- Junior Boys & Girls 16/U, 15/U 14/U, 13/U (Summer) :  
4 singles and 2 doubles – 6 rubbers  
Singles – a rubber shall be two 12-point tie break sets. If one set all, a MTBG shall determine the winner of the rubber.  
Doubles – a rubber shall be two sets, first to 4 games. A MTBG shall determine the winner of the rubber if 1 set all.

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- Junior Boys & Girls 12/ U, 11/U & 10/U:  
4 singles and 2 doubles – 6 rubbers  
Singles and Doubles – a rubber shall be a one set rubber, first to 9 games. If 8 games all a MTBG shall determine the winner of the rubber.
  - All Junior League (Winter):  
Singles & Doubles – a rubber shall be a one set rubber first to 9 games. A MTBG shall determine the winner of the rubber if 8 games all.
  - All Open (Winter):  
Singles and Doubles – a rubber shall be two 12-point tie-break sets. If one set all a MTBG shall determine the winner of the rubber.

#### 7.4.8 METHOD OF SCORING & POINTS TABLE

- (a) In all competitions the winner of each completed match shall be the team who wins the greater number of:
- Rubbers. If the number of rubbers won is equal, or the competition is scored on sets then
  - Sets. If the number of sets won is equal, then
  - Games. If the number of games won is equal, then the match shall be tied.
- (b) The number of Tie Break Games won shall be counted as sets in the team's total sets count.
- (c) Points for State, Open, 23 and Under, Seniors, Juniors, Midweek Open, Grasscourt 45:
- 20 points total
  - 8 Win Points to winning team
  - 2 Bonus Points for each rubber won
- Grasscourt 55, Men's Night, and Women's Night:
- 20 points total
  - 4 win points to the winning team
  - 2 bonus points for each set won
- Mixed Night:
- 20 points total
  - 12 Win Points to winning team

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- 2 Bonus Points for each rubber won

#### 7.4.9 DIVISION WINNERS AND FINALS

- (a) The Committee shall determine prior to the commencement of each season which Divisions shall play with or without a Final Four.
- (b) Divisions concluding in a Final Four:  
The four top teams on the Points Table shall contest finals matches as follows:  
- Two semi-finals shall be played between the teams finishing 1 & 4 and 2 & 3.  
- The final shall be played between the winning teams of the semi-finals.  
Note: The table on the website does not necessarily recognize which team finishes higher on the table when two teams are tied. When the calculation is made by Tennis West to break the tie, a manual change cannot be effected on the web. This may therefore show incorrect final placings at season end. Teams need to check the actual finals draws, which are posted on the web.
- (c) Divisions playing without a Final Four:  
If there is a margin of 5 or more points between the first and second team, the top team shall be declared the winner, and no final match will be required. However if at the conclusion of the series there is a margin of less than 5 points between the top two teams, there shall be a play-off between the top two (2) teams to decide the winner of the Division. Refer to Rule 7.4.10 to determine the higher team if two teams finish equal on points.
- (d) Divisions playing one round:  
After the completion of one round of matches (or set of fixtures) all teams play-off in a finals series of matches. For Example: Team 1 plays Team 2 to determine the Division (Shield) winner. Team 3 plays Team 4, Team 5 plays Team 6, and Team 7 plays Team 8 in the consolation matches.
- (e) If in any Division each team does not play an equal number of games because of an unequal number of Byes, final positions on the Points Table shall be determined by the match ratio:
  - Calculated by the total number of points divided by the number of matches playedNote: This calculation cannot be included into the Points Table until after the completion of all qualifying matches. Therefore up until that time the positions on the table are NOT accurate.
- (f) In a final round match, when a winning result has been reached the remainder of the match may be abandoned.

In State League finals, when a winning result has been reached and declared by the Referee, play can cease, and the presentation of the shield may take place.



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- (g) In the event of a tie in a semi-final or finals match, one MTBG game shall immediately be played between the doubles pair whose score tied the match, to determine the winner.
  - (h) The times, days and dates for State League semi finals and finals shall be determined at the discretion of the Committee. The Committee shall advise clubs of arrangements at least one month before the scheduled weekend of the semi finals.
  - (i) Tennis West shall provide balls and appropriate officials for State League finals.

#### 7.4.10 POINTS TABLE POSITIONS: Ties

In the event of a tie on points, positions on the Points Table shall be determined as follows:

- On the number of Match wins. If these are equal then
- On the percentage of rubbers won over rubbers played. If these are equal then
- On the percentage of sets won over sets played. If these are equal then
- On the percentage of games won over games played.

#### 7.4.11 OFFICIATING

- (a) Referees shall be provided by the Association for all qualifying rounds, semi-finals and finals of the Men's State League. The Referee shall have overall responsibility for the behaviour and conduct of players, umpires, coaches, officials and spectators during each allocated match.

When a Referee is absent, the Home Team Club shall appoint a Match Supervisor under Rule 7.4.11 (c).

- (b) Referees, and Umpires (where possible), shall be provided by the Association for the final of the Men's and Women's State League.
- (c) Except as provided in Rule 7.4.11 (d) each home Club shall appoint a Match Supervisor for each venue for qualifying matches, semi-finals and finals of all Tennis League competitions. Such Match Supervisors shall have the overall responsibility for the application of the Tennis League Rules, Rules of Tennis, and for the direction of players during each match. A Match Supervisor appointed to officiate at alternative venue courts shall additionally administer the provision of courts and facilities.

Referees and Match Supervisors shall act in accordance with 'Tennis League Match Supervisors Duties and Guidelines', which should be displayed on each club's Tennis League Notice Board. Referees and Match Supervisors shall not umpire any Tennis League match unless a replacement Match Supervisor is

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appointed. Referees and Match Supervisors may, if necessary, appoint umpires and/or lines-persons for the conduct of a match.

- (d) Midweek and Night League. These fixtures do not require the home Club to provide a Match Supervisor, except for semi-final and final matches. For home and away matches the two team Captains shall jointly assume Match Supervisor duties. If they cannot agree the Home Team Captain shall make any required ruling. Any unresolved issues shall be reported in writing to the League Coordinator in the manner set out in By-Law 7.3.10.
- (e) Tennis Australia Rules for non-umpired matches, and tennis etiquette, shall be applied in the absence of an umpire and lines-persons.
- (f) No persons, other than the opposing players for that immediate match, the Referee or Match Supervisor, State League 'on court advisers', umpires, line-persons or ball-persons, shall be permitted on the court area required for that match.

The Referee or Match Supervisor may permit a person or persons to enter the total court area required for the completion of a match to carry out a specific function necessary to allow play to either commence or continue. Players shall not leave the court location without the agreement of the Team Captains and Referee or Match Supervisor.

- (g) On Court Advisers are *only* permitted if a Referee or Match Supervisor is present.

#### 7.4.12 WEATHER AFFECTED AND INCOMPLETE MATCHES

- (a) In the case of extremely wet or extreme temperature conditions, the away Captain may phone the home club Co-ordinator or Captain, and agree to cancel the match. If no phone call is made all team members must attend.
- (b) The Referee, Match Supervisor or Captains shall order a match not to commence when there is continuous rain, or temperature of 37 °C or above in the shade, or other good and sufficient cause. If within one hour of the match commencement time the rain ceases, or the temperature is lower than 37 °C, the match shall commence, otherwise it shall be abandoned and the match declared a draw. All Win and Bonus points shall be equally divided between the two teams.

When a match does not commence a scorecard must be submitted by the home club listing the players in both teams who would have played. The away Captain must advise the home club of these names. These non-played matches count towards qualifying eligibility at the conclusion of the season. The reason the match was cancelled must be stated.

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(c) If it is not considered possible for a result to be achieved within five hours for Midweek matches, and 4 hours for Night League matches, of the scheduled starting time for play, the match shall be abandoned unless both Captains agree to continue the match.

(d) Heat rule: for all League competitions except Night League and Mid-week Qualifying Matches

If the forecast temperature for Perth on the morning of a Tennis League Competition is 37°C or above, as announced by ABC Radio Station 720 during its 7.00am news bulletin, then ALL matches for that day will be cancelled and called a draw. A scorecard shall be submitted by the Home Club, listing the players of both teams who would have played on that day.

Women's Mid-week Competitions

Women's Mid-week competitions shall use the thermometer rule (37 degrees) same as that used for finals and not the 7am rule.

Semi-final and Final Matches

The "Heat Rule" for finals series will be as follows:

- All teams must turn up to play at the venue as normal, regardless of the 7.00am forecast temperature. Home Clubs must have a thermometer at the Club (in a shaded ventilated area), and if the temperature is below 37°C at the scheduled start time matches must commence. If after play commences the temperature reaches 37°C or above, all play must stop. Under no circumstances shall teams continue to play if the temperature is 37°C or above.
- Once the temperature drops below 37°C play can resume.
- If the temperature is 37°C or above at the start of play, teams must wait at least 2 hours for the temperature to drop below 37°C before cancelling play.
- If the temperature is still above 37°C at 3pm play may be abandoned for the day.
- In Junior competition play is to be abandoned after 1 hour of temperature reaching and maintaining 37°C.
- As soon as a match result is achieved in a final play can cease
- Any match that has commenced, but has not been completed, on resumption must be played by the same listed players on the scorecard, until a result has been achieved. Refer also Rule 7.4.12 (g).

(e) Match Suspension:

- A Referee or Match Supervisor shall interrupt and suspend a match when significant rain occurs, lights fail or when the temperature reaches 37°C or above in a shaded or ventilated area approx 1.2m above ground level. Site is to be open to any breeze, and away from any reflective or radioactive heat source (e.g. hot brick walls or concrete paths).

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- If after a suspension, but within one hour or less of rain ceasing, the courts are playable and a result can be reached, play shall be continued.
  - If the temperature is not forecast to be 37°C or above at 7am, but during the match the temperature at the Club rises to 37°C or above, all play shall cease. No discretion is permitted for play to continue. Play shall recommence if the temperature drops to below 37°C for at least 10 minutes.
  - If more than 1 hour is lost during any 'one' play suspension, the match shall be abandoned unless both team Captains agree to continue.
  - Any Match Supervisor has the power to, and shall, suspend play if other weather conditions prevail that put players' health or safety at risk, e.g. extreme humidity even though temperature is below 37°C, lightning, high winds, dust, smog, smoke and light failure.
  - If lights fail during a Night League match every attempt should be made to fix the problem. If lights fail for more than one hour the match shall be abandoned, unless both team Captains agree to continue.
  - When a result cannot be reached, either Captains or Match Supervisor may agree to abandon the match.

- (f) In the event of a match not having been completed owing to rain, high temperatures, light failure, failing or unacceptable light conditions, or other good and sufficient cause, the opposing Captains shall endorse the scorecard with the reasons.

If one team had such a lead, as would have entitled it to claim the match win even if all subsequent rubbers, sets or games requiring to be played had in fact been won by the opposing team, that team will be awarded all Win Points for the match.

If either team cannot be awarded a 'win' the match shall be abandoned and called a draw. Each team shall be awarded 50% of the Win Points.

In either case, Bonus Points for completed rubbers shall be counted. All Bonus Points for uncompleted rubbers shall be equally divided between the teams.

- (g) Semi-Finals and Finals:  
If no decision is reached in a semi-final or finals match (or replay), the remainder of the match is to be completed by the same players. Incomplete matches shall be completed as follows:

State League & Saturday Open: The following Sunday morning commencing at 8.30am, unless otherwise agreed between the competing clubs.

Sunday Men's Open, 23 and Under, Juniors, & Weekend Seniors: The following Sunday.

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Midweek & Night League: The following week on the usual competition day.

The League Coordinator shall be advised of all incomplete matches, and of arrangements to complete those matches, and will determine a date for them to be completed if the two competing clubs cannot come to a mutual agreement.

The Committee/League Coordinator shall consider player availability when setting dates for incomplete matches.

When an alternate court surface or venue is required to be approved by the Committee for an incomplete match there shall be a complete replay of the match. The Committee may also determine that a complete replay of an incomplete match is necessary when player availability makes it impossible to schedule the completion of the match within a reasonable time.

When the Committee determines that a complete replay of an incomplete match is required, teams may make substitutions of qualified players if some players are unavailable.

When semi-finals or finals are not commenced due to weather or other causes, the match shall be re-scheduled to the next usual day for that competition. Different player lists may be used.

- (h) Where a Sunday afternoon match is scheduled to start prior to the completion of a Sunday morning Junior match, on the same allotted courts play in the Junior match shall cease.

In all cases where abandonment is forced because time or alternative courts are unavailable for completion, the scorecard shall be endorsed accordingly.

- (i) The Committee has the power to order any match to be replayed, either wholly or in part, if deemed necessary.

#### 7.4.13 FORFEITS

- (a) Any club forfeiting a match to another club for any reason shall contact the opposing club's Captain before the scheduled day of play and pay the home club fees if courts are hired
- (b) In the event of a team forfeit, the team receiving the forfeit shall be awarded the Win Points and all of the Bonus Points, and all rubbers, sets and games. The forfeited team shall receive zero (0) points. A scorecard shall be completed, and the reason for the forfeit endorsed and signed by the Team Captain claiming the forfeit, and the Referee or Match Supervisor. The opposing Captain should, where possible, also sign the scorecard.

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- (c) If a team is incomplete and is not in a position to win the match (except in circumstances detailed in Rules 7.4.7 (e) and 7.4.7 (f) ) at a time considered appropriate by the Match Supervisor, that team will automatically forfeit the match to the opposing team, but all rubbers, sets and games completed prior to the time of such forfeit shall be counted.

Note: Single/Doubles competitions with 4 players must have 3 or more player to commence play. Doubles only competitions must have 4 or more players to commence play..

- (d) Any club forfeiting a match to another club shall be fined an amount as decided by the Committee. The fine for forfeiting a second round or finals series match shall be double the fine amount for a first round match.
- (e) When a team withdraws from the competition after the commencement of the season, matches already played shall be recorded as unplayed matches (or byes) and the Points Table adjusted accordingly.

#### 7.4.14 SCORECARDS

- (a) Team Captains shall no later than ten (10) minutes prior to the commencement of play complete the scorecard details and list their teams in player rating order. Team playing order lists should be exchanged prior to entering names on the scorecard.
- (b) The home team club shall be responsible for the online lodgement of scorecards for all matches whether completed, incomplete, cancelled or forfeited.
- (c) Upon ceasing play, in all complete or incomplete matches, the Captains of the opposing teams shall finalise the match details on the scorecard. Both Captains, and Referee or Match Supervisor, shall sign the scorecard certifying that the match details are correct.
- (d) When the match has not commenced, and is cancelled, the home team Captain shall consult with the away team Captain, complete the scorecard, and both Captains and Referee or Match Supervisor shall sign the scorecard. In extenuating circumstances when the visiting team Captain and/or Referee are unable to sign the scorecard the home team Captain shall endorse whether or not the consultation took place, and sign the scorecard.
- (e) Results should be entered on-line no later than 5pm on the second weekday following each day's play. All original scorecards must be retained by the home club for no less than 2 months after the conclusion of the season. Tennis West may request the original scorecard at any time. Scorecards must be legible and complete.

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Failure to comply with the provision of this clause shall render the team in default and liable to penalty under Rule 7.3.9. For continued breaches the Committee may forfeit a team or club from a match or matches.

- (f) The Match Supervisor section of the scorecard shall be completed and signed by the Match Supervisor. Both team Captains shall also sign this section.

#### 7.4.15 INJURIES

- (a) If a player is injured during the course of a match five minutes injury time is allowed once only.
- (b) Where a player is injured or otherwise indisposed in the course of a rubber, that rubber shall stand and the balance of the scores necessary to conclude such a rubber shall be recorded in favour of the player (s) who does not retire. A player retiring in a rubber for medical reasons is eligible to play in subsequent rubbers.